



سینڈھی ائسوسی ایشن آف نارٹھ امریکا  
SINDHI ASSOCIATION OF NORTH AMERICA

**CONSOLIDATED MINUTES OF MEETINGS OF**  
**SANA EXECUTIVE COUNCIL**

<b>DATE</b>	Tuesday, February 04, 2025 Thursday, February 06, 2025	<b>TIME</b>	10:00 pm EST
<b>PRESIDED BY</b>	Dr. Maqbool Halepoto	<b>CONDUCTED BY</b>	Asad Shaikh

<b>ATTENDEES</b>			
Asghar Pathan	Naqeeb Musavi	Shahida Shaikh	Mohammad Danish Pathan
Habib Memon	Akash K Ramani	Ali Khaskhali	

<b>S.NO.</b>	<b>ITEM</b>	<b>DECISIONS</b>
1	Introduction	All EC members have briefly introduced themselves.
2	Standard Operating Procedure (SOP)	<p>EC has discussed the SOPs for smoothly addressing the routine matters and handling issues.</p> <p>An online motion (i.e. EC WhatsApp group call/Poll) can be presented to EC to discuss, participate and distribute the decision/outcome to the distinguished members on SANAList and WhatsApp group.</p> <ul style="list-style-type: none"><li>• Emergency (timeline 24 hours)</li><li>• Standard (timeline 48 hours)</li></ul> <p>All EC members are expected to participate and respond in due time, else no response will be considered as agreed to the motion and majority decision will be taken into consideration</p>
3	Membership Fees	<p>The General Secretary presented a proposal to reduce membership fees for regular categories and initiate a membership drive during the non-election year 2025 to increase membership and generate funds which will lead to strengthening SANA. EC with majority, decided to reduce membership fees as follows,</p> <ol style="list-style-type: none"><li>1. Family Membership - 2 years for \$60</li><li>2. Single Membership - 2 years for \$40</li><li>3. Student Membership - 2 years for \$30</li></ol>

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4	Appointment of Committee Chairs	<p>The General Secretary briefed to all EC members, as per SANA Bylaws ARTICLE XII (4) that "All committees will cease to exist at the end of the term of the serving EC", now we need to appoint chairs for all committees.</p> <ol style="list-style-type: none"> <li>a) Bylaws Committee (Khalid Hashmani–Chair)</li> <li>b) Community Building Immigration &amp; Settlement committee (Dr. Safiullah Soomro – Chair)</li> <li>c) Sehcara, Emergency, Disaster &amp; Rehabilitation committee (Jamil Shaikh Edmonton – Chair)</li> <li>d) Media Committee (Dr. Nasir Jamal Pathan – Chair)</li> <li>e) Education Development Committee (Iftikhar Memon – Chair)</li> <li>f) Reconciliation &amp; conflict resolution committee (Dr. Amanullah Panwhar – Chair)</li> <li>g) Advocacy and Rights Committee (Zulfiqar Khawaja – Chair)</li> <li>h) Welcome and Membership Committee (Akhtar Khawaja – Chair)</li> <li>i) Funds Raising Committee (Dr. Abdul Rauf Shaikh- Chair)</li> <li>j) Sindhi Online Learning School (SOLS) (Nelofar Khamisani – Chair)</li> <li>k) ANMOL Committee (Sarfaraz Memon – Chair)</li> <li>l) FAME FUND Committee (Zafar Agha – Chair)</li> </ol>
5	Financial Updates / Approvals / Handing over update / Treasurer Reports	<p><b>Audit of SANA Financials:</b></p> <ul style="list-style-type: none"> <li>• To enhance transparency within the organization and strengthen the trust of SANA members, the Treasurer proposed conducting an audit of SANA's financial records for the past two years. After a brief discussion, it was unanimously agreed to engage a third-party audit firm to initiate the audit process, preferably to review financial records for more than two years or until records are available. The Treasurer was given a go-ahead and authorized to initiate the audit process. Finance coordinators may help Treasurer in the process.</li> </ul> <p><b>Proposal for Ethical Loan Model for Student Support:</b></p> <ul style="list-style-type: none"> <li>• The Treasurer proposed converting all student donations into ethical loans rather than outright grants. Under this model, students receiving financial assistance would be ethically bound, though not legally obligated, to repay double the amount once they secure employment. This approach aims to multiply available funds and extend support to more students in the future. While there was no objection in principle, the Executive Committee (EC) advised reviewing the legal feasibility of such an arrangement, considering SANA's 501(c) status.</li> </ul> <p><b>Assistance Request for Student in Italy:</b></p> <ul style="list-style-type: none"> <li>• A request was presented from an Assistant Professor at MUET Khairpur to provide financial assistance for a student pursuing Master's degree in Italy. The donation for this purpose had already been collected before the election results in December 2024, and the proposal was to process the payment through SANA.</li> </ul>

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		<p><b>Approval of Payment and Receipt Policy:</b></p> <ul style="list-style-type: none"> <li>It was unanimously agreed that all payments must be documented with a receipt signed by both the sender and the recipient. The receipt format was reviewed and approved by the EC. No payments shall be made for any expenses without prior EC approval and the necessary receipts.</li> </ul> <p><b>Update on Treasurer Handing over / Taking over Process:</b></p> <ul style="list-style-type: none"> <li>The Treasurer provided an update on the transition process, confirming that approximately 53% of the financial handover has been completed. The remaining 47% of documents are still pending from the previous Treasurer Ada Aijaz. Additionally, it was reported that no receipts, financial records, books, excel sheets, formats or files from the past two years had been received. The only items handed over were banking credentials, debit cards, and one box containing outdated documents from 2018 and earlier. A point-wise updated sheet was shared with the EC, which may be disclosed to members in the quarterly report by Treasurer. It was categorically mentioned by the Treasurer that based on no receipts / files, audit may not be possible, therefore EC members may request previous Treasurer to provide previous record to new Treasurer.</li> </ul> <p><b>Conference Receipts:</b></p> <ul style="list-style-type: none"> <li>Treasurer informed the EC that no receipts were provided for the \$5,000 allocated for two seminars in Pakistan, except for a \$1,750 receipt from Media360, which exceeded the allocated amount. The \$5,000 had been disbursed in December 2024 by the previous EC.</li> </ul> <p><b>President Donated PKR 350,000 ~ \$1250:</b></p> <ul style="list-style-type: none"> <li>The President generously committed to donating PKR 350,000 to SANA, which were spent by him over and above the allocated \$5,000 for the first 2 conferences held during January 2025 in Sindh.</li> </ul> <p><b>Membership Certificate Initiative:</b></p> <ul style="list-style-type: none"> <li>The Treasurer proposed introducing a professionally designed membership certificate to be issued to each member upon new registration or renewal. The proposed format was unanimously approved by the EC.</li> </ul> <p><b>Return of Funds to SANA Bank Account:</b></p> <ul style="list-style-type: none"> <li>Treasurer informed the EC that the amount of \$4,571.71, which was released last year to support the family of Nasrullah Gaddani, has been credited back to SANA's bank account.</li> </ul> <p><b>Appointment of Finance Coordinators:</b></p> <ul style="list-style-type: none"> <li>The EC unanimously approved the appointment of two Finance Coordinators to assist the Treasurer in financial processes, particularly during the 2025 Convention. The appointed coordinators, Junaid Shaikh and Kavita Lalwani, both have a background in finance.</li> </ul>

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		<p><b>Fundraising for Dr. Allahwarayo Scholarship:</b></p> <ul style="list-style-type: none"> <li>A fundraising request was received from a senior community member for the Dr. Allahwarayo Scholarship. It was confirmed that the community had committed \$2,400 toward the scholarship, with \$1,900 collected so far.</li> </ul> <p><b>Second point of contact in bank by previous EC:</b></p> <ul style="list-style-type: none"> <li>Mr. Zahid shaikh is there in bank account for last 4 years or more as second point of contact authorized by SANA-EC in bank will continue the same authorized person.</li> </ul> <p><b>Change of Treasurer name in Bank:</b></p> <ul style="list-style-type: none"> <li>EC approved a Letter for bank of America to add new treasurer name in bank account and remove previous treasurer name.</li> </ul> <ul style="list-style-type: none"> <li><b>List of previous Donors for Teach a Student cause:</b> At the last convention, several community members pledged to support the "Teach a Student" cause and committed to contributing PKR 100,000, that list needs to be collected from the previous EC.</li> </ul>
6	VP Youth Report	<p><b>SYNA Collaboration with Indus Youth Welfare Organization (IYWO)</b></p> <ul style="list-style-type: none"> <li>SANA is proud to announce a collaboration of its youth group SYNA with IYWO for the "She Speaks" event, aimed at educating young girls on personal hygiene and menstrual health. SANA will provide \$500 to support this cause, which includes raising awareness and distributing dignity kits to young Sindhi women. This initiative was unanimously approved by the EC.</li> </ul> <p><b>Proposal for Computer Lab Construction at Farrukh Foundation</b></p> <ul style="list-style-type: none"> <li>SYNA proposed to support the construction of a computer lab for the Farrukh Foundation in Sindh by donating \$1,000 toward this initiative. The EC unanimously approved the proposal, recognizing the importance of digital literacy and education for students in Sindh.</li> </ul>
7	Chapter Updates by respective VPs	<ul style="list-style-type: none"> <li><b>Expansion of SANA Chapters in Canada</b> Vice President Canada, Naqeeb Musavi, briefed the EC about the existing SANA chapters in Canada and proposed the addition of new chapters, particularly in Saskatchewan province and other regions.</li> <li><b>Chapter Affairs in the USA</b> Vice President USA, Asghar Pathan, provided an update on the current chapters in the USA and raised concerns regarding chapter affiliations as per SANA bylaws. The EC acknowledged the issues and discussed possible resolutions.</li> <li><b>Unification of WhatsApp Chapter Groups</b> VP USA proposed consolidating all official SANA chapter WhatsApp groups under one unified SANA community</li> </ul>

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		<p>umbrella while maintaining their individual group identities under the respective VP as admin. The EC approved this initiative and authorized the General Secretary and Information Secretary to implement the integration.</p>
8	<p>Website Update and discuss Naseem khan issue</p>	<p><b>SANA Members Data Integrity:</b></p> <ul style="list-style-type: none"> <li>Information Secretary has briefed the EC about the issue and showed the access log file for website and assured no data integrity violated as credentials were never used. All EC members were satisfied by looking at log files, hence it was established that no data breach was made, or SANA members data was not accessed by anyone outsider.</li> </ul> <p><b>Fake information on Naseem Khan employment:</b></p> <ul style="list-style-type: none"> <li>Since some community members started blaming the 2024 SANA election results being compromised and linking employment of Naseem Khan with Simply Voting Inc. (SANA's election software provider). Information Secretary has reached out to the management of Simply Voting Inc. and shared the email response of the Simply Voting Inc. that Mr. Naseem Khan has never been employed by Simply Voting Inc, hence it was proved that all the allegations were baseless. All EC members reviewed the response of Vice President of Simply voting Inc.</li> </ul> <p>EC has shown the displeasure for spreading the fake news and rumors which caused discomfort in the community and urges all members not to do such instances in the future until they have concrete evidence, else strict disciplinary action will be taken against such members.</p>
9	<p>Removal of 2 SANA members</p>	<ul style="list-style-type: none"> <li>The EC has unanimously decided to add these members back in the group. However, it was clarified to the EC that a blanket warning was already issued by sharing code of conduct and then one of the EC members by addressing to all community members.</li> <li>EC approved to revise the already shared code of conduct (WhatsApp and SANAList) to include the warning for members who violate the code of conduct and delete the offensive message.</li> <li>EC also unanimously agreed not to tolerate any misconduct, bad behavior and disrespect towards any Executive Council members.</li> </ul>
10	<p>Fatima Phriro case update</p>	<p><b>Fatima Phriro Case Update</b></p> <ul style="list-style-type: none"> <li>The EC received information that the <b>victim's parents have reached an agreement with the party accused</b>. Therefore, no further action will be taken by SANA EC in this case.</li> </ul>
11	<p>Sindhi Family in need for Help in USA</p>	<p><b>Emergency Financial Assistance for a Sindhi Family in Connecticut</b></p> <ul style="list-style-type: none"> <li>A recently immigrated Sindhi family from Connecticut approached SANA for financial assistance after suffering severe damage to their home due to a snowstorm, which also resulted in job loss.</li> </ul>

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		<ul style="list-style-type: none"> <li>The EC members collectively raised \$1,000 as immediate support by pledging during the meeting.</li> <li>The goal is to raise \$3,000, and all SANA members are encouraged to contribute.</li> </ul>
12	Preparation for 2025 Convention	<p><b>Announcement of SANA Convention 2025</b></p> <ul style="list-style-type: none"> <li>The next <b>SANA Convention</b> will be held at <b>The Westin Galleria, Houston, from August 28, 2025, to September 1, 2025</b>. The event will be organized under the <b>chairmanship of Jamil Doudi</b>, who was approved as the LOC Chair by the previous EC.</li> </ul> <p><b>Approval of Convention Theme</b></p> <ul style="list-style-type: none"> <li>The General Secretary proposed that the Convention 2025 theme should focus on the current critical issue of water and canal rights in Sindh. The EC unanimously approved the theme: <b>"Let the River Flow"</b></li> </ul> <p><b>LOC Committee Approval</b></p> <ul style="list-style-type: none"> <li>Approval of the Initial Local Organizing Committee (LOC) for the 2025 Convention The General Secretary briefed the EC about the recent meeting with the LOC Chair regarding the formation of the Local Organizing Committee for Convention 2025. The EC unanimously approved the initial LOC members as proposed by the LOC Chair:</li> </ul> <ul style="list-style-type: none"> <li>Ada Khalid Jamali</li> <li>Ada Sarmad Memod</li> <li>Adi Nusrat Samoo</li> <li>Dr. Teekam Das</li> <li>Adi Zeb Agha</li> <li>Adi Zubaida</li> <li>Ada Saeed Memon</li> <li>Ada Asghar Pathan</li> <li>Ada Asad Shaikh</li> <li>Ada Akash Kewal Ram</li> <li>Ada Danish Pathan</li> </ul> <p>Additionally, spouses of LOC members were granted conditional LOC membership, with participation being optional.</p>
13	Donation Requests	<ul style="list-style-type: none"> <li>All such requests should be shared with newly formed Fund Raising Committee on respective communication channels</li> </ul>

The General Secretary thanked everyone for their active participation and the meeting adjourned.

**Prepared and distributed by:** General Secretary