



سینڈی ائسوسی ایشن آف نارث امریکا
SINDHI ASSOCIATION OF NORTH AMERICA

Meeting No:
13

CONSOLIDATED MINUTES OF MEETINGS OF
SANA EXECUTIVE COUNCIL

DATE	Sunday, March 22, 2026	TIME	12:05 PM CST
PRESIDED BY	Dr. Maqbool Halepota	CONDUCTED BY	Asad Shaikh

ATTENDEES			
Naqeeb Musavi	Shahida Shaikh	Ali Khaskhali	Akash K Ramani
Habib Memon	Asghar Pathan	Muhammad Danish Pathan (Absent)	

S.NO.	ITEM	DECISIONS
1	Complaint from Mr.Aijaz Memon regarding London Conference remarks from Mr.Mithal Vikkassi	President brief to all EC regarding upcoming diaspora conference in London, EC briefly discussed and discuss the options and decided to form a committee consisting of all past presidents and request to investigate the matter and suggest to EC. Also General secretary proposed to release the detailed Press release for London conference Mission and clear objective.
2	Release of charity status payment to Canadian law firm for SANA tax exemption status in Canada.	It is formally recorded that: - The attorney fees to secure charitable status for SANA in Canada under Canada Revenue Agency were previously approved unanimously during an urgent EC meeting held via WhatsApp. - The approval is now officially ratified and recorded in these minutes. - The total approved amount is approximately CAD \$22,000. - Ada Qurban Panhwar was given responsibility to follow-up with the attorney and have formal contract in place

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		- Everyone thanked Ada Qurban Panhwar volunteering for the process, - Minutes of meeting hereby are the formal go-ahead to Ada Qurban Panhwar to proceed with the process and to Treasurer to process payment.
3	SANA Annual Audit	In accordance with SANA Bylaws Article X-2(g) and due to the unavailability of prior 2 years records: - The EC unanimously approved conducting a third-party audit for the only current EC tenure (2025–2026). - The 2025 audit will commence shortly, with the Treasurer authorized to release the required down payment. - The audit for 2025 is expected to be completed before Q3 2026. - The 2026 audit will be conducted in the following year. - It was further agreed to enter into a two-year contract with the same audit firm to ensure continuity and consistency.
4	New Volunteer portal for SANA website	The Finance Secretary proposed a new initiative to establish a Volunteer Hour Management (VHM) Portal. The EC approved the creation of a dedicated section on the SANA website for this purpose. Key decisions include: - The portal will enable volunteers, committee members, and EC members to log and track their volunteer hours. - The system will generate annual participation certificates. - Eligible volunteer activities will include: - Annual Conventions - Committee Meetings - EC Meetings - Conferences and SANA official events - SANA Chapter official event - A strict approval and verification process will be implemented through formal SOPs. For example Convention volunteers will be verified by LOC chair, Chapter volunteers hours will be verified by Chapter coordinator, Conference volunteers hours will be

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		verified by Chief organizer or GS, etc. then approved by EC members. - The Finance Secretary and Information Secretary are tasked with finalizing: - Portal requirements - System framework - SOP documentation
5	SENA	The Executive Committee noted that several members had raised questions regarding the SENA Scholarship Program and MOU. It was emphasized that members must be provided with clear, transparent, and satisfactory responses to address all concerns effectively. Treasurer on behalf of SENA committee presented a detailed briefing, and the EC expressed satisfaction with the explanations. The following points were noted and appreciated: - SANA continues to support students through multiple initiatives, including FAME Scholarship, GHK Law Scholarship and now SENA Scholarship. A great addition. - SENA operates as a regular SANA committee, and all committees are treated equally under SANA's governance structure. - The "Adopt-a-Student Program" introduced by SENA is distinct and independent from other scholarship programs. - The MOU between SENA and MUAA was discussed and appreciated. - The efforts and dedication of the SENA Committee were acknowledged and commended by the EC.
6	Life Membership Amount CD	Following consultation meeting with SANA members having financial expertise: - The EC approved a 100% principal-protected investment strategy for Life Membership funds. - The funds were invested in a Certificate of Deposit (CD) with Bank of America. - Investment details: Amount: USD 120,076.44 Tenure: 7 months Expected Return: 3.35% APR This approach ensures capital protection while generating modest returns in line with SANA's financial prudence.

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7	Donor Information, Compliance & Transparency - Disclaimer on website	A detailed disclaimer was proposed by treasurer will be posted on website. SANA is a registered nonprofit organization under Internal Revenue Service 501(c)(3) in the United States and with the Canada Revenue Agency in Canada, committed to transparency, accountability, and full compliance with applicable laws. The organization maintains strong governance standards, ensuring all donations are used solely for educational, cultural, humanitarian, and community development initiatives. SANA strictly prohibits misuse of funds and adheres to ethical practices, with regular reporting and financial disclosures to ensure donor confidence.....
8	Settlement and immigration fund	It was formally approved in previous meeting, documented here, that, 10\$ per month initiative funds will be kept for settlement and immigration fund Members are encouraged to pay 10\$ monthly by auto payment on zelle, or online.
9	Chapters Election	The EC authorized the respective Vice Presidents (USA & Canada) to: • Review the timelines of previous elections (2024) held in accredited chapters. • Announce the schedule for upcoming elections in 2026. • Ensure that elections are conducted within a 90-day timeframe, maintaining compliance with organizational policies.
The General Secretary thanked everyone and the meeting adjourned. Prepared & Shared by: General Secretary		